



Over 20 years experience providing tailored employment solutions to a wide range of businesses in Coffs Harbour, Grafton, Yamba / Maclean, Nambucca Heads and Kempsey.

Our staff are trained to help both the jobseeker and employer achieve their goals...

- ◆ Qualified staff in case management
- ◆ Established employer and training networks
- ◆ Staff commitment to client and employer support
- ◆ Regionally located offices for quick and convenient access and support
- ◆ Service based on professional management
- ◆ Reliable job matching using ESP (Employment Skills Profiler)
- ◆ ISO 9001:2008 accredited service



ISO 9001:2008
FS 520799
DS 521225

training@**KEY**
Employment

Specialised and Accredited Training

Key Employment, as a Registered Training Organisation, offers **quality accredited**, **non-accredited** and **stylised** training.

We focus on the needs of each individual and provide trained jobseekers who are:

- ◆ Skilled
- ◆ Motivated
- ◆ Loyal
- ◆ Competent
- ◆ Reliable

For all your Training needs - individual or organisational, contact:

1300 KEY JOBS
5 3 9 5 6 2 7

All information contained within this brochure is correct at time of publication but is subject to change.



SOUTH GRAFTON

Subway's in this region have come to rely heavily on Key Employment for our frontline staff. With Key Employment assistance, we can train their clients our way so they become valuable members of the Subway team. The subsidies are seen by us as a bonus.
Dean Pearce - Franchisee

"Key Employment has assisted us from the start in our attempts to find the right person for the positions we had available. They support their client and us with on the job assistance to ensure the person applying for the job is the best match."
*Tim Hill - Manager
Kempsey*



KEMPSEY



"Over the past 10 years our association with Key Employment has resulted in considerable labour cost savings. More importantly they have provided people with a disability the opportunity to be vital members of our team."
Michael Dougherty

training@**KEY**
Employment

Specialised and Accredited Training

4/38 Park Avenue Coffs Harbour NSW 2450
Ph 02 6691 9999
Fax 02 6691 9930
email: jobs@keyemployment.com.au

1300 KEY JOBS
5 3 9 5 6 2 7

www.keyemployment.com.au

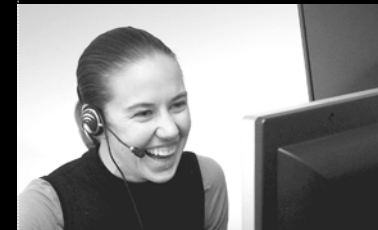


Employment



Employment and Training Solutions

training@**KEY**
Employment
Specialised and Accredited Training



achieve anything...



1300 KEY JOBS
5 3 9 5 6 2 7

www.keyemployment.com.au





who is key employment?

Key Employment is a federally funded DEN (Disability Employment Network), specialising in meeting the employment needs of small and large regional business.

Key Employment provides job match and placement, task analysis, on site training, regular on-the-job support and access to Government subsidy schemes for all jobseekers and employers.

We have placed in excess of 2,000 in work and on average each placement lasts over 2 years.

- ◆ DEEWR Wage Subsidy
- ◆ DAAWS funding
- ◆ Supported Wage System
- ◆ ESP (Employability Skills Profile)
- ◆ On the job training
- ◆ On the job support
- ◆ 24 hour service

as an employer, what support can you expect?

You will receive training and post placement support from a Key Employment Consultant to assist with on-the-job training.

The consultant's role can be vital to the new employee gaining an orientation to the workplace and in quickly acquiring the work skills of any position.

how do new apprenticeships work?

The Disability Australian Apprentice Wage Subsidy (DAAWS) provides additional assistance to eligible employers who recruit a New Apprentice with a disability by providing:

- ◆ A wage support payment for full and part time New Apprentices
- ◆ Assistance for tutorial, interpreter and mentor services for eligible New Apprentices
- ◆ Assistance for leasing or purchasing essential equipment or modifying the workplace to accommodate a New Apprentice with a disability

Jobseekers with a disability often have a high level of motivation, commitment, reliability and are eager to learn. Apprentices/trainees funded under the DAAWS are given the opportunity to learn and gain valuable on the job skills, while providing a valuable contribution to their employer's workplace.

Key Employment has successfully placed over 400 jobseekers into Apprenticeships/traineeships, many of whom have successfully completed their training and secured permanent full time employment in their chosen career.

New Apprenticeship successes have been in the fields of carpentry, auto mechanical, bakery, hairdressing, butchery and landscape gardening. Trainees supported by Key Employment have also been successful in the popular vocational areas of retail and hospitality.

why employ a new apprentice?

Employing an apprentice or trainee under DAAWS is a cost effective employment solution providing the following benefits:

- ◆ Employers receiving \$114.73 per week for the entire apprenticeship. A saving of almost \$6,000 per year
- ◆ Both tutorial support and mentoring support funded up to \$10,000 for the new apprentice/trainee
- ◆ Workplace modification funding based on workplace assessments

in summary

- ◆ DEEWR Wage Subsidy of \$1650 for 13 weeks employment plus **other employment incentives**
- ◆ Workplace Modification assistance provided for eligible workers
- ◆ Liaison with TAFE and RTO's during the off-site training period
- ◆ Reliable job match using world renowned ESP (Employability Skills Profile). **Cmypeople** a joint Australian Government and Chandler Macleod initiative. www.cmypeople.com
- ◆ Professional assistance when applying for DAAWS funding
- ◆ One point of contact to access all available government funding



Funded by the Australian Government Department of Education, Employment and Workplace Relations (DEEWR)