

Certificate IV in Training and Assessment TAA40104

Course Introduction:

The nationally recognised **Certificate IV in Training and Assessment** qualification is designed to meet the current and future competency development and qualification needs of new and existing personnel working in a broad range of work functions and activities within vocational education and training. It addresses a range of competency areas that represent the key areas of work undertaken within organisations that provide training and assessment services.

Why choose Training at Key Employment?

We have used our intimate knowledge of the training and assessment arena to develop a course that is user friendly, can be delivered in several ways, and has been targeted for flexible delivery options in this ever busy world we live in. If you choose our self paced delivery, it means you can undertake the entire course at home. It is ideally suited to learners who are not able to take time off work.

We can tailor a program to suit any individuals work commitments and this can include a mix of self paced and face to face delivery or attending some days on one course and other days on a subsequent course.

Unparalleled Support

When you undertake this course with us our trainers are on tap to provide you with any assistance you require, email, telephone or in person - and **we will help you.**

We believe that **great trainers** have a **confident, clear and engaging** style of delivery. Are the best trainers simply born with this gift? Absolutely not, and it is a skill that can be learnt. We have contextualised the TAA40104 qualification to include **a strong emphasis on delivery and presentation** and **industry needs.**

Quality, Flexibility, Customer Service, Support, Positive Learner Experiences and Outcomes are the things that make **Training at Key Employment** stand out.



Qualification & Recognition:

Upon successful completion of this program, students will be awarded the nationally recognised qualification **Certificate IV in Training and Assessment TAA40104**.

Course Units:

The TAA40104 Certificate IV in Training and Assessment comprises of **14 units**.
12 Core units, plus 2 Electives:

Core Units

Learning Environment

TAAENV401B	Work effectively in vocational education and training
TAAENV402B	Foster and promote an inclusive learning culture
TAAENV403B	Ensure a healthy and safe learning environment

Learning Design

TAADES401B	Use training packages to meet client needs
TAADES402B	Design and develop learning programs

Delivery and Facilitation

TAADEL401B	Plan and organise group-based delivery
TAADEL404B	Facilitate work-based learning
TAADEL403B	Facilitate individual learning

Assessment

TAAASS401C	Plan and organise assessment
TAAASS402C	Assess competence
TAAASS403B	Develop assessment tools
TAAASS404B	Participate in assessment validation

Elective Units

Delivery and Facilitation

TAADEL301C	Provide training through instruction and demonstration of work skills
TAAFDEL402B	Facilitate group based learning

**For further information and enrolment details contact
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